

Sources Sought Notice

Sources Sought Notice No.: HHS-NIH-NCI-SBSS-PCPSB-5009-69

Title: Breast Cancer Surveillance Consortium Statistical Coordinating Center Data Resource

Description:

This is a Small Business Sources Sought (SBSS) notice. This is **NOT** a solicitation for proposals, proposal abstracts, or quotations. The purpose of this notice is to obtain information regarding: (1) the availability and capability of technically **qualified small business sources**; (2) whether they are small businesses; HUBZone small businesses; veteran-owned small businesses; service-disabled, veteran-owned small businesses; 8(a) small businesses; woman-owned small businesses; or small disadvantaged businesses; and (3) their size classification relative to the North American Industry Classification System (NAICS) code for the proposed acquisition. Your responses to the information requested will assist the Government in determining the appropriate acquisition method, including whether a set-aside is possible. An organization that is not considered a small business under the applicable NAICS code should not submit a response to this notice.

The NAICS code for the project is 541512.

The small business size standard is \$25M.

Background:

In 1994, the National Institutes of Health's (NIH) National Cancer Institute (NCI) started funding the Breast Cancer Surveillance Consortium (BCSC) through cooperative agreement grants. The BCSC currently includes five (5) active sites across the United States that link mammography interpretive data to cancer outcomes. Data pooled together from these sites has become a rich research resource for studies designed to assess the delivery and quality of breast cancer screening and related patient outcomes in the US. The BCSC sites and database are supported by the Statistical Coordinating Center (SCC) where the data is pooled. The SCC maintains the pooled data and its annual follow-up linkage to cancer registries, and it also manages access and collaborative uses of the data, including statistical and analytical support.

Purpose and Objectives:

The major objective of the Breast Cancer Surveillance Statistical Coordinating Center is to maintain the BCSC database and to improve its capacity to support the use of BCSC data by the scientific community. A second objective is to develop new electronic interfaces and datasets that will facilitate high-quality, timely, and cost efficient transfer and interpretation of data using automated mechanisms and technical standards that meet the highest possible standard for CaBIG compatibility.

Based on the responses received from this Small Business Sources Sought (SBSS) notice, the proposed project may be solicited as a Total Small Business Set-Aside. THERE IS NO

SOLICITATION AVAILABLE AT THIS TIME. The SBSS is for information and planning purposes only and shall not be construed as a solicitation or as an obligation on the part of the Government.

Project Requirements:

The project will require a contractor to manage and coordinate staff in support of the following:

- (1) Maintain the BCSC pooled database to ensure completeness and quality of the data with annual follow-up to cancer registries. Obtain data from follow-up linkages and ensure adherence to regulatory authorizations and certifications in the acquisition of the follow-up data. Process existing data and follow-up data to ensure data security, data consistency, and quality control.
- (2) Maintain and update a private secure BCSC SCC website for communication of all BCSC activities.
- (3) Develop and implement a security plan to ensure physical and data security, and to maintain confidentiality of de-identified data.
- (4) Develop and implement a marketing plan to increase awareness of this research resource and its usefulness to the research community.
- (5) Develop and maintain a web-based query tool for BCSC data for the public website, including conducting usability testing of the web-based tool.
- (6) Develop de-identified datasets for use on a BCSC public website. Track researchers who access datasets and monitor for publication results.
- (7) Apply knowledge and understanding of the BCSC database to provide advice to investigators requesting BCSC data and coordinate the approval process for data.
- (8) Fulfill requests for data for BCSC-approved research projects supplying data to researchers in commonly accessible formats and which meet Office for Human Research Protections (OHRP) and Health Insurance Portability and Accountability Act (HIPAA) requirements.
- (9) Maintain and support a Steering Committee for the BCSC data.

Anticipated Period of Performance:

The anticipated period of performance is for one base year starting on or about the Fall of 2010. This contract will include four additional one (1) year option periods.

Capability Statement/ Information Sought:

Small businesses that believe that they have the ability to satisfy all of the above stated project requirements, and who meet the stated size standards, are encouraged to submit a capability statement. The capability statements will be evaluated based on the information provided in relation to the Project Requirements and the current in-house capacity to perform the work including: (a) staff availability, experience, and training; (b) prior completed projects of a similar nature; (c) corporate experience and management capabilities; and (d) examples of prior completed Government contracts, dollar value of the contracts, references, and other related information. On the first page of the capability statement, clearly state the small business concern's size status and type(s), name, address, point of contact, and DUNS number. Capability statements should not exceed twenty (20), single-sided pages (including all attachments, resumes, charts, etc.), presented in

single-spaced, 12-point font size minimum.

Information Submission Instructions:

All capability statements sent in response to this SOURCES SOUGHT notice must be submitted electronically (via e-mail) to Donna Perry-Lalley, Contracting Officer Representative, at perryd@mail.nih.gov, in either MS Word, WordPerfect or Adobe Portable Document Format (PDF), by **3:30 pm Eastern time November 24, 2009**. All responses must be received by the specified due date and time in order to be considered. ANY RESPONSES RECEIVED AFTER THAT DATE AND TIME WILL NOT BE CONSIDERED.

Disclaimer and Important Notes:

This notice does not obligate the Government to award a contract or otherwise pay for the information provided in response. The Government reserves the right to use information provided by respondents for any purpose deemed necessary and legally appropriate. Any organization responding to this notice should ensure that its response is complete and sufficiently detailed to allow the Government to determine the organization's qualifications to perform the work. Respondents are advised that the Government is under no obligation to acknowledge receipt of the information received or provide feedback to respondents with respect to any information submitted. After a review of the responses received, a pre-solicitation synopsis and solicitation may be published in Federal Business Opportunities. However, responses to this notice will not be considered adequate responses to a solicitation.

Confidentiality:

No proprietary, classified, confidential, or sensitive information should be included in your response. The Government reserves the right to use any non-proprietary technical information in any resultant solicitation.

Primary Point of Contact:

Donna Perry-Lalley
Contracting Officer Representative
perryd@mail.nih.gov
Phone: (301) 435-3776
Fax: (301) 402-8579